# Dental Claims Checklist

## Identify your policy

*Please include at least three pieces of identifying information.*

- Policy number.
- Policyholder’s name.
- Policyholder’s date of birth.
- Policyholder’s address.

## What you need to file a claim

- Patient’s name and date of birth.
- Patient’s relationship to policyholder.
- Completed ADA form or itemized bill.

## Definitions & acronyms

- **American Dental Association (ADA).**
- **Authorization to obtain information (AU).**
  - *(This allows Aflac to request additional documentation on your behalf.)*
- **Payer ID - 58066 - Code used by providers to submit claims electronically to Aflac. NY Payer ID is 52080.**

## Proof of services

*Please obtain the supporting documents for the corresponding benefit.*

- Completed ADA form or itemized bill
  - Must include ADA codes.
  - Date of service and charges. *(Benefits cannot be paid from a treatment plan.)*
  - For fillings we also need the tooth surface area and oral cavity area.

## MyAflac® helpful tips:

### My Claims

Follow your claim from start to finish and receive alerts if we need additional information through our integrated Claim Status Tracker.

### My Coverage

Here you’ll find a copy of your policy and benefit details to see what’s covered and benefit amounts.

### My Account

Enroll in direct deposit and receive claims benefits faster. Be sure to enroll at least 24 hours before filing a claim. Otherwise, we will mail you a check.